

Complaint Form

Complaint Type (Required):

Real Estate Broker	Appraiser	Mortgage Loan Originator				
Home Owners Association	Other:					
General Information:						
Staff will review all complaints and may investigate activities of any individual or entity registered or licensed by the Division of Real Estate. For more information on the complaint process, please visit the Division of Real Estate website at www.dora.colorado.gov/dre .						
Please provide all requested information (if known) in the spaces provided. Fields marked with an * are required. Please note that a copy of this complaint will be provided to the licensee during the course of the investigation for their response.						
1. Information about you:						
First Name:	_Middle Initial:	Last Name:				
Address:						
(Number and Street) (Apt, Suite, Unit) (City) (State) (Zip Code)						
Phone Number:		Fax:				
E-Mail address:						
2. Person or Organization Against Whom Complaint is Made:						
*Name:						
License Number:						
Address:						
(Number and Street) (Apt, Suite, Unit) (City) (State) (Zip Code)					
Phone Number:		Fax:				
E-Mail address:						

3. Details About your Complaint

You must provide a **written narrative explanation** of the details surrounding your complaint. If you require more space than provided below, please attach a separate sheet. Please address the following issues:

- a. Explain what happened. Be as specific and detailed as possible. (who, what, where, when, why and how)
- b. List events in chronological order. Be as specific as you can.
- c. Were documents signed? If so, attach a copy of all such documents and describe the circumstances under which they were signed. (see step #4)
- d. If your narrative refers in any way to persons or organizations other than the one you are complaining about, identify them, how they were involved and include their full name, address and telephone number, if known. Be sure to identify all of the people who took part in a conversation, saw the conduct or could be an important witness.

		rision to properly investigate the complaint you should problems. It is applicable all supporting documents and attachments (as applicable	
5.	If you are currently representationney Name:	sented by an attorney in this matter, provide the foll Law Firm Name:	lowing (as applicable):
	Address:		
	(Number and Street) (Apt, Suite,	Unit) (City) (State) (Zip Code)	
	Phone Number:	Fax:	
	Mobile Phone:	E-Mail address:	
	and all documentat	wsuit related to this complaint? Yes \(\subseteq\) No\(\subseteq\) If yes, attation related to the resolution including but not limited to and settlement agreements.	
		ed): and submitting this form to the Division of R on supplied by me are true and accurate to the best	

Date:

MM/DD/YYYY

Submit your complaint form and documents to:

Signature

Division of Real Estate 1560 Broadway, Suite 925 Denver, CO 80202

4. Documentation of Your Complaint